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### Disclaimer

- The ASAM Criteria standards do not purport to set a medical or legal standard of care and may not encompass all levels of service options that may be available in a changing healthcare field. Therefore, the ASAM Criteria as presented and discussed may not be wholly relevant to all levels and modalities of care—such as forensic treatment facilities, custodial care providers, and addiction treatment programs that address concomitant developmental disability disorders, among others—nor to external judgments—such as those made by legal or regulatory entities concerning the appropriateness of patient admission into various levels of care. **The ASAM Criteria is designed to serve as a resource for general, mental health, and addiction treatment clinicians and counselors but is not intended to substitute for their independent clinical judgment based on the particular facts and circumstances presented by individual patients.**
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**SUBMISSION REQUIREMENTS: ASAM 3<sup>rd</sup> Edition** Acentra HEALTH

PART 1 | 08/01/2023

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## REQUIRED DOCUMENTATION

### Residential & Outpatient

1. Comprehensive Assessment with Assessment Summary
2. Initial Treatment Plan with measurable goals:
  - Documentation of Treatment Coordination (should be in ITP and Progress notes) &
  - Needs to be signed by the Clinician and Client
3. All Treatment Plan Reviews
  - From beginning of treatment or services
4. Documentation of Treatment Services (aka: Progress Notes) through individual and group notes
5. Discharge/Transition Summary (if applicable)

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## REQUIRED DOCUMENTATION

### Opioid Use Disorder Treatment (MAT Services)

1. Notification of Variance (if applicable)
2. Comprehensive Assessment with Summary (original)
3. Comprehensive Assessment Update with Summary (Most Recent)
4. OUD Initial Treatment Plan with measurable goals:
  - Documentation of Treatment Coordination (should be in ITP and Progress notes) &
  - Needs to be signed by the Clinician and Client
5. Treatment Plan Reviews for the past 3 months
6. Documentation of Treatment Services (aka: Progress Notes) through individual and group notes for the past 3 months
7. Medication and/or Dosing Record for the past 30 days
8. Discharge/Transition Summary (if applicable)

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**ANG Provider Portal**  
PART 2



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### ANG Provider Portal

#### ANG Provider Portal allows for:

- Secure access to ANG Connect (Provider Portal)
- Provider will be able to access letters by Case/Request, Respond/Send messages To/From Acentra
- Receipt of a Acentra Case ID# to confirm Kepro has successfully received your submission.



Acentra

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**Training Website:**  
For in-depth training on the new ANG Platform, please visit:  
[mhcp.acentra.com/training/](https://mhcp.acentra.com/training/)  
> ANG Provider Portal

**Training Video Link:**  
MHCP ANG Provider Portal  
Create Case Wizard  
Training Video

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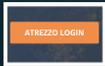
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### Accessing ANG (Atrezzo) Provider Portal

Website: <https://portal.Kepro.com>



#### Email Minnesotaasam@acentra.com

Provider Reaches out to Minnesotaasam@acentra.com with 1115 Approval Letter and NPI to obtain their registration number



#### Go to ANG Portal

Provider will go to portal.Kepro.com and click "Register Here"



#### Registered Provider:

Complete Registration and create username

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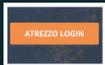
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### Logging into ANG (Atrezzo) Provider Portal

Website: <https://portal.Kepro.com>



#### First Time Logging into ANG

Log into ANG for the first time and create multifactor authentication  
<https://56278031511.hubspotusercontent-na1.net/hubfs/5627803/MNHCP%20Atrezzo%20Provider%20Portal%20Login-1.mp4>



#### ANG Portal Log in

Login using Customer/Provider option



#### Issues Logging in and already registered?

Contact:  
MNProviderIssues@acentra.com  
866.433.3658

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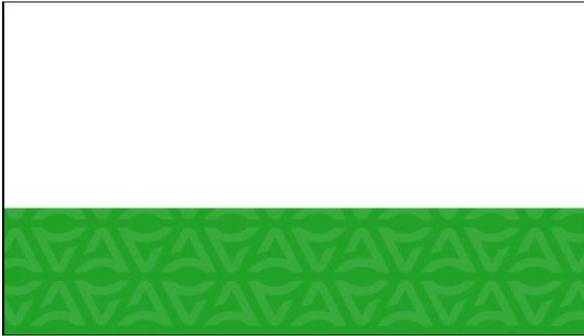
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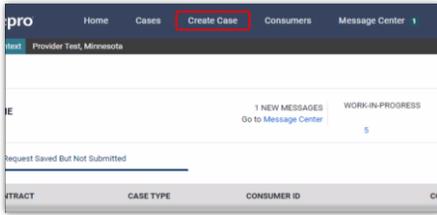
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After logging in from the home screen, click on "Create Case".

### ANG Provider Portal

Successful Completion of setup/login directs user to the Home Page



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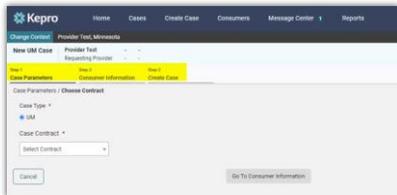
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CREATE CASE WIZARD

### ANG Provider Portal

The Create a Case Wizard shows each section as a Step. The required information will be indicated by a red asterisk (\*).



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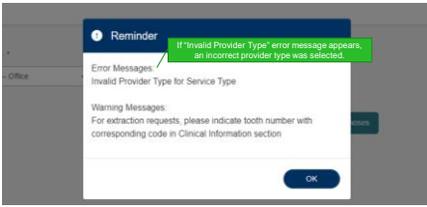
**22**

**ERROR MESSAGES**

If applicable, error messages will appear, prohibiting request submission.

*Errors will disappear as information is added or corrected.*

### ANG Provider Portal



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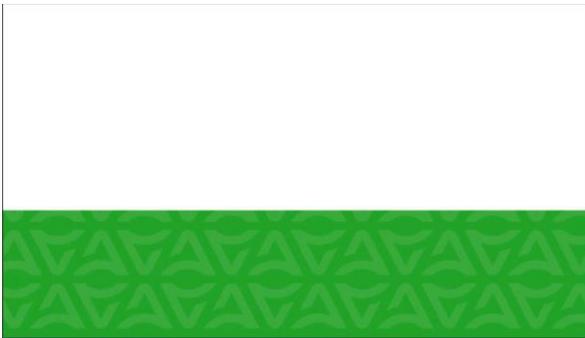
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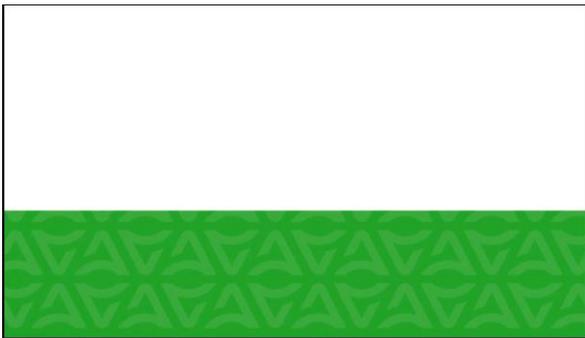
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**ANG Provider Portal: Message Center** **Acentra**  
PART 3 HEALTH

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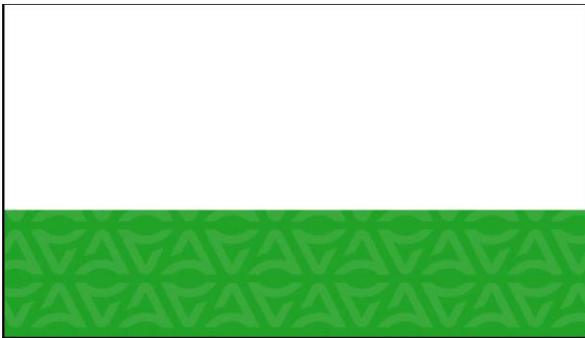
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Additional Training Opportunities

-  1115 Substance Use Disorder (SUD) System Reform Demonstration Clinical [DHS - 1115 SUD Trainings](#)
-  Acentra Provider Portal Registrations and Training (this presentation will be uploaded there) <https://mhcp.acentra.com/training/>
-  American Society of Addiction Medicine [www.asam.org](http://www.asam.org)

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## Acentra Training Opportunities

 MONTHLY: Acentra training series on Provider Portal and other necessary topics.  
**Monthly:** 2<sup>nd</sup> Friday | 11:00-12:00 pm CST  
**Format:** Teams Meeting  
**Registration Required:** NO

[Monthly Acentra Provider Training Link](#)

 QUARTERLY: 1115 SUD Lunch & Learn  
**Topic:** ASAM 3<sup>rd</sup> Edition Trends, LOCs, Medical Necessity, Documentation Standards, ect.  
**Quarterly:** 4<sup>th</sup> Wednesday of last month in quarter  
 12 pm CST  
**Format:** Webinar (new link for each quarter)  
**Registration Required:** Yes

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**Question & Answer**

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Thank you for attending!

Please reach out with any questions you may have.

Additional clinical questions?  
 Need to obtain your Registration Number?  
[Minnesota@acentra.com](mailto:Minnesota@acentra.com)

Questions about the 1115 SUD System Reform Demonstration:  
[1115demonstration.dhs@state.mn.us](mailto:1115demonstration.dhs@state.mn.us)



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